

**SECRET**

DPD-5331-59

7 August 1959

MEMORANDUM FOR: Office of Logistics/Transportation Division

ATTENTION : Cargo Movement Branch ( )

25X1

SUBJECT : Movement of Cargo

1. Due to a change in procedures of processing shipping requests in the Office of Transportation, the following information is forwarded in reference to shipment of material for the Office of the DPD-DD/P.

- A. A Form 88 will be utilized on all shipments.
- B. On shipments consigned to ZI addresses, the shipping request will be annotated with a funds authorization and method of shipment required.
- C. On shipments consigned "Transportation hold pending shipping instructions", the shipment will be moved either by Agency or Air Force aircraft without Agency funds.

SIGNED

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Supply Assistant, Materiel Branch  
DPD-DD/P

MB/DPD-DD/P:RDH:ms

Dist: 0 & 1 - Addee

1 - MAT/DPD

1 - RI/DPD

25 YEAR RE-REVIEW

**SECRET**